HOW TO VIEW DETAILED INVOICES ON FEDEX.COM

- 1. Visit <u>https://www.fedex.com/us/</u>
- 2. Enter your User Name and Password (Note: You must have a fedex.com account created in order to view your invoice details online.)

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Pay your Bills Online	
Update your Address Book	
File a Claim on a Package	
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3. Choose the "Manage" tab and click on the "View/Pay Bills".

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4. Under "Credit Card Billing Activity for Last X days," select the date range of the invoices you would like to view; then click on the individual invoice(s) for which you would like to view the details.

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5. You will be able to view the Invoice Summary, with options to "Download Invoice" or view "Invoice Details".

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Invoice no. 4-173-04391 Total express charges Account no. 3326-9857-5 Total ground charges PedEx Tax D No. 71-0427007 Total orgund charges Invoice date 10/17/2012 Total other charges Due date 11/01/2012 Total other charges	54.62 0.00 0.00
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6. View complete shipping invoice details.

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