

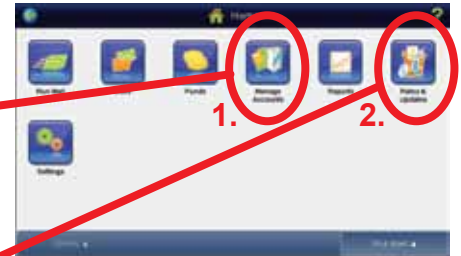
Connect+® Series Update Instructions

Read before you begin:

- Your system must be powered on.
- Your system must be connected to the network.
- This update will take approximately 40 minutes.

Step 1

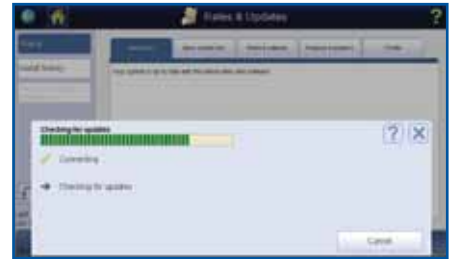
From the **Home** screen select the **Manage Accounts** button and upload any accounting data.



Step 2

Then, from the **Home** screen select the **Rates and Updates** button. (Buttons may be arranged differently than shown here depending on your system.)

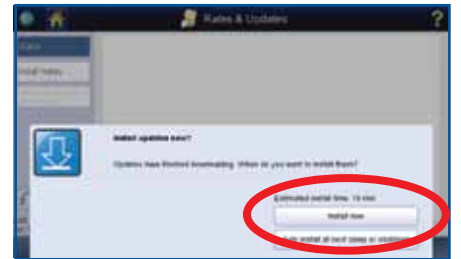
The system will check for updates, begin the download and display the amount of time required to complete it.



Step 3

Please choose **INSTALL NOW** when prompted.

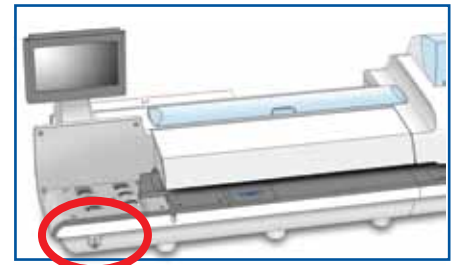
During the update, the unit/screen may appear inactive while it's authenticating with Pitney Bowes' servers. This is a part of the process, please **DO NOT** interrupt your system.



Please DO NOT unplug your power cord, press the power button or disconnect the machine from the network during this step. This may cause serious damage to your machine.

Step 4

In most cases, depending on your level of software, the system may power down and need to be restarted to complete the installation. When it powers off, simply press the power button located below the feeder to turn it on. Otherwise, again dependent on your software level, your system will simply display a message that the system is up to date.



Step 5

To confirm that your system is up to date, select the **Rates and Updates** button again. After your system makes a connection and checks for updates you should get this message.



Visit pb.com/support/connectplus for additional assistance and information regarding your Connect+ Series. The Pitney Bowes Connect+ Advantage line is available at **1-877-213-7284** from the hours of 8:00 AM and 8:00 PM Eastern Standard Time Monday through Friday.